

Credit redirection letter

Customer instruction:

This letter should be completed and sent to your employer, pension provider and any other organisations who make regular payments into your bank/building society account(s), eg bank/building society interest, dividends, state benefits.

To: _____

For the attention of: _____

Dear Sir/Madam

Advice of new bank/building society account details for:

Name: _____

Salary/payment reference number*: _____

Other reference number*: _____

Date of birth:

D	D	M	M	Y	Y	Y	Y
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National insurance number:

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Old branch sort code:

--	--	--	--	--	--

Old account number:

--	--	--	--	--	--	--	--	--	--

Old building society roll number (if applicable)

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Please send all future payments to my/our new bank/building society account details shown below.

These new details should be used with effect from _____ (insert date)

New branch sort code:

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New account number:

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New building society roll number (if applicable)

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

New bank name:

New account name:

Yours faithfully

Customer signature: _____

Date: _____

*Complete as appropriate. Please note that for a salary/pension or benefit redirection you must provide your salary/pension reference number, your National Insurance number, and your date of birth.